

iii. The procedure followed in the decision making process, including channels of supervision and accountability

- As per hierarchical line of control depicted in the organizational setup (See Annual report)
- By interaction with In-charges and staff.
- By interaction with stake holders

iv. The norms set by it for discharge of its functions

- As per hierarchical line of control depicted in the organizational setup
- In-charges to oversee the activities of divisions/section
- AO, F&AO to oversee the administrative and financial aspects.

v. The rules, regulations, instruction, manual and records, held by it or under its control or used by its employees for discharging its functions

General Rules; T.A. Rules; CCS (Leave) Rules; Dearness Allowance and Dearness Relief; HRA and CCA; Pension Compilation; CCS (Commutation of Pension) Rules; CCS (Extra-ordinary pension) Rules; Staff Car Rules; Medical Attendance Rules; CCS (CCA) Rules; General Provident Fund (Central Services) Rules; Leave Travel Concession Rules; Children's Educational Assistance; General Financial Rules; Delegation of Financial Powers Rules; House Building Advance Rules; Suspension and Reinstatement ; Overtime Allowance Rules; CCS (Revised Pay) Rules; Central Treasury Rules, Vol.I; CCS (Temporary Service) Rules, 1965; Central Administrative Tribunal (Act, Rules and orders); Advances to Central Government Servants; Central Government Account (Receipts and Payments) Rules; Manual on Disciplinary Proceedings; Manual on Establishment and Administration; Manual on Office Procedure; Master Manual for DDOs and Heads of Offices-Part-I-Finance and Accounts; Master Manual for DDOs and Heads of Offices – Part-II-Establishment; ICAR Establishment & Administration Manual; ARS Rules; Technical Service Rules