

भा.कृ.अनु.प - केंद्रीय द्वीपीय कृषि अनुसंधान संस्थान
ICAR- CENTRAL ISLAND AGRICULTURAL RESEARCH INSTITUTE
पोस्ट बॉक्स नं. 181, पोर्ट ब्लेयर - 744 1015
Post Box No. 181, Port Blair - 744 105

Request for drawal of advance of T.A/T.T.A. for the year of _____

I have to proceed _____ (name and place) on Tour /
Transfer on _____ An advance of ₹ _____ Rupees
_____ Only)

Please be sanctioned as per the details given below:-

1. Name & Designation :
2. Duration of Tour :

Fare (Details)

By ship/ Air : ₹
By Rail/Road : ₹
Journey D.A : ₹
Total : ₹

हस्ताक्षर & पदनाम

(Signature & Designation)

केवल कार्यालय उपयोग के लिए/FOR OFFICE USE ONLY

The above particulars have been checked. The amount of advance is not more than that admissible as per rules. An advance of ₹ _____ (Rupees _____) _____ is admissible for the purpose.

डीलिंग असिस्टेंट के हस्ताक्षर
Signature of Dealing Assistant

OFFICERS OF SANCTIONING AUTHORITY:-

Sanction an amount of ₹ _____ (Rupees _____) _____ only)

निर्देशक /Director