**भा.कृ.अनु.प - केंद्रीय द्वीपीय कृषि अनुसंधान संस्थान**

**ICAR- CENTRAL ISLAND AGRICULTURAL RESEARCH INSTITUTE**

**पोस्ट बॉक्स नं. 181, पोर्ट ब्लेयर - 744 1015**

**Post Box No. 181, Port Blair - 744 105**

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Request for drawal of advance of T.A/T.T.A. for the year of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

 I have to proceed\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (name and place) on Tour / Transfer on \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_An advance of \_\_\_\_\_\_\_\_\_\_\_\_\_ (Rupees

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

₹\_\_\_\_\_\_\_\_\_\_\_

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

Only)

Please be sanctioned as per the details given below:-

1. Name & Designation :
2. Duration of Tour :

Fare (Details)

By ship/ Air : ₹

By Rail/Road : ₹

Journey D.A : ₹

Total : ₹

हस्ताक्षर & पदनाम

(Signature & Designation)

केवल कार्यालय उपयोग के लिए/FOR OFFICE USE ONLY

The above particulars have been checked. The amount of advance is not more than that admissible as per rules. An advance of ₹\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ is admissible for the purpose.

डीलिंग असिस्टेंट के हस्ताक्षर

Signature of Dealing Assistant

OFFICERS OF SANCTIONING AUTHORITY:-

Sanction an amount of ₹\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ (Rupees \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ only)

निर्देशक /Director