

ICAR- INDIAN INSTITUTE OF SUGARCANE RESEARCH

F.No.8-181/2020-Adm.I

Dt : 17.09.2024

To,

All the Directors of ICAR Institutes/Project Directorates/ National bureaus/ NRCs/ ATARIs

Sub: Filling up of the posts of LDC & SSS by Transfer/ Permanent absorption basis at ICAR-IISR, Lucknow- reg.

Sir,

The Director, ICAR-Indian Institute of Sugarcane Research, Lucknow, is inviting applications of eligible candidates for filling up following posts by transfer/ permanent absorption basis. The particulars are as under:

Sl No.	Post	No. of posts	Pay Level	Eligibility
1	Lower Division Clerk	06	Pay Level-02	(i) LDCs of other ICAR Institutes/ Headquarter, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer. (ii) LDCs from the Central Government/State Government/Central Autonomous Bodies/Statutory Bodies/PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification prescribed for direct recruitment to the post of LDC.
2	Multi Tasking Staff (MTS) (erstwhile SSS)	28	Pay Level-01	(i) MTS of other ICAR Institutes/Headquarters, who have successfully completed probation period and confirmed in the ICAR service, desiring transfer. (ii) MTS from the Central Government/ State Government/ Central Autonomous Bodies/Statutory Bodies/PSUs, who have confirmed in their parent organization after successfully completing probation period, desiring transfer and possess the educational qualification prescribed for direct recruitment to the post of MTS.

- The Employee applying for transfer should have completed probation period before applying for transfer.
- A minimum period of 5 years should be completed from initial appointment before applying for inter-institutional transfer. Employee, once transferred on own request, cannot apply for transfer for the next 10 years.

- Preference will be given to the officials of ICAR system.
- The other terms and conditions for inter-institutional transfer will be as per ICAR guideline Admn 7-1/2020-R&P dt 23.08.2023 and other extant guidelines available on the subject

It is requested that the vacancy may be circulated amongst the eligible and desirous candidates, if any, working at your institute/ establishment. The application of only such candidates who can be relieved immediately in the event of their selection may please be forwarded in the attached proforma to the undersigned along with the attested copies of APAR for the last 5 years, so as to reach this Office within 30 days of issue of this circular .

Candidates from Assam, Meghalaya, Arunachal Pradesh, Mizoram, Manipur, Nagaland, Tripura, Sikkim, Jammu & Kashmir, Lahaul and Spiti District and Pangi sub-division of Chamba district of Himanchal Pradesh, Andman & Nicobar Island or Lakshadweep can submit their application within 45 days of issue of this circular.

A certificate to the effect that No disciplinary case is pending or being contemplated against the candidates may also be furnished while forwarding the application through proper channel.

Incomplete applications or those received after prescribed due date or without CR dossiers/ Vigilance clearance certificate will not be considered


(Manish Kumar)
Administrative Officer

APPLICATION PROFORMA

SI No	Details	
1	Name of the Applicant	
2	Date of Birth	
3	Sex (M/F)	
4	Category (UR/SC/ST/OBC)	
5	Present place of posting	
6	Postal Address	
7	Permanent Address	
8	Mobile No.	
9	Email ID	
10	Date and post on which initially appointed	
11	Category (UR/SC/ST/OBC) on which initially appointed	

13. Educational Qualification

Exam Passed	Board/ University	Year of passing	Subjects	Percentage

13. Details of Technical Qualifications, if any :

14. Service Details :

Name of the Institute	Post held	Scale of Pay	Period		Nature of duties performed
			From	To	

I do, hereby, declare and certify that the information provided above is correct and true to the best of my knowledge and belief.

Signature of the Applicant

Certified that the information furnished by the applicant has been verified with the Service record and found correct .

Signature of the Authorized signatory with stamp