



ICAR - CENTRAL ISLAND AGRICULTURAL RESEARCH INSTITUTE

Bathu Basti, Garacharma P.O, Port Blair - 744 105

ANDAMAN AND NICOBAR ISLANDS, INDIA

Tel: 03192 – 250235; Fax: 03192 – 251068

E-mail: Sridham.Biswas@icar.gov.in, director.ciari@icar.gov.in

Website: <https://ciari.icar.gov.in>



F.No. 57(385)/2021-22/Estate

Dated: 08.02.2023

STANDARD ONLINE (E-PROCUREMENT MODE) BIDDING DOCUMENTS FOR CONSTRUCTION OF CEMENT CONCRETE APPROACH ROAD FOR KVK, SIPPIGHAT OF SIZE 140 m (L) X 3 m (W).

Document to be submitted online as per Schedule of requirement

NOTICE INVITING ON LINE TENDER

The Director, ICAR-CIARI, Port Blair, invites e-tenders through the website URL: <http://eprocure.gov.in/eprocure/app> under two bid systems from eligible and qualified bidders for construction of cement concrete approach road for KVK, Sippighat of size 140 m (l) x 3 m (w).

CRITICAL DATE SHEET

Tender ID (To be allotted by portal after uploading of tender)	2023_DARE_739615_1
Tender Reference No.	File No. 57(385)/2021-22/Estate, dated: 08.02.2023
Date of release of Tender through e-procurement portal	08.02.2023 at 04.00 PM
Bid submission start date (Online)	09.02.2023 at 09.00 AM
Last date for receipt of EMD at ICAR-CIARI, Port Blair	20.02.2023 at 09.00 AM
Last date & time for submission of online bid	20.02.2023 at 09.00 AM
Date & time for opening of bid	20.02.2023 at 10.00 AM
Address of communication	The Director, ICAR-CIARI, Port Blair – 744 105

Handwritten signature and date: 08/02/23

Asstt. Administrative Officer (Works)

Asstt. Administrative Officer
केन्द्रीय द्वीपीय कृषि अनुसंधान संस्थान
Central Island Agricultural Research Institute
पोर्ट ब्लेयर / ए.वा. ब्लाक - 744 105



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Website: <https://ciari.icar.gov.in>



F. No. 57(385)/2020-2021/Estate

Dated: 08.02.2023

Competitive Bidding Tender Document

Name of the work: - Construction of cement concrete approach road for KVK, Sippighat.

Size of the unit: - 140m(L) x 3m(W)

Terms & Conditions:-

1. The tender should be accompanied with Earnest Money Deposit (EMD) of Rs. 14,900/- (Rupees Fourteen thousand nine hundred only) payable through Demand Draft in favour of the Director, ICAR-CARI Unit, Port Blair. Tenders without EMD will be treated as cancelled.
2. The L1 firm / bidder fulfilling the qualification of past performance, experience, technical competence, financial strength to handle the work successfully will be selected for award of the contract [(Based on technical bid document Annexure I (A)]. However, the Institute shall have the right to relax general construction experience particular available bid capacity for the outmost importance to develop new contractors and to provide avenues to Sub-Contractors.
3. Work shall be carried out as per the instruction, direction and satisfaction of the concerned Indentor under the supervision of I/c Estate Section as per the approved plan/structure of the cement concrete road.
4. The rate includes all labours, materials, transportation, tools and tackles etc. as required for completing the work.
5. The work should be started within **7 (Seven)** days from the date of issue of work order failing which the work order shall be treated as cancelled and EMD shall be forfeited on the recommendation by the concerned Indentor / Incharge, Estate Section.
6. The rate may be quoted after inspection of site and clarification of all details from the concerned Indentor / Incharge, Estate Section.
7. The work should be completed within **20 (Twenty)** days from the date of issue of work order failing which the work order will be cancelled. Extension of time may be granted to the contractor beyond agreed time of completion of the work under force majeure condition. In case the contractor fails to complete the work within the stipulated/ extended period of time, liquidated damages shall be levied from to the contractors @ 0.50% per week, maximum of 10% of the total value of the contract.
8. The Director shall have the liberty to postpone or not to execute any item of work and the contractor shall not be entitled to any compensation for non -execution of such items of work.

9. During execution no alteration shall be made by the contractor in the approved drawing and specifications of the items at site without the consent of the concerned Indentor / Incharge Estate Section.
10. In case of dis-satisfactory work the contract may be terminated at any time and in such case the EMD/ Security deposit shall be forfeited.
11. In case the contractor fails to complete the work within the stipulated/ extended period of time and according to our satisfaction, the Director, CIARI shall have the right to terminate the contract and get the work done through any other firm or agency. In such case the EMD/ Security deposit of the contractor shall be forfeited.
12. The water as required for construction and curing shall be arranged by the contractor for which no extra payment shall be made.
13. All the materials purchased for construction/ painting etc. by the contractor shall be as per the CPWD/ ISI/ BIS Standards/ specification and got approved by the Incharge Estate Section. In case, if they fails to get approve the items or fixed substandard item, it shall not be considered for payments.
14. The contractor shall not be provided any store for storing of the construction materials and their tools. However, a site will be given temporarily to construct a store in CIARI Complex. The store should be dismantled immediately after handing over the structure/ buildings to the Institute failing which the bill will not be processed for release of payment.
15. Quantity of work may be increased or decreased according to the actual need of work and hence deviation of work shall be undertaken as per quoted rate without asking any compensation.
16. All the materials particularly cement, steel aggregate etc wherever required have to be stocked at site as per the instructions of the Engineer Incharge of the Section before commencement of work. The Firm may submit a copy of the bills of above items to the Engineer Incharge whenever demanded. In case, the contractor fails to stock the materials and produce the bills, their work bill may not be verified for payment.
17. When the construction work is going on, the contractor has to depute a supervisor or he has to present himself at work site till the work is completed on that day and has to inform to the Engineer-Incharge every day in advance over phone or through any other means about the work program. In absence of the above, the work carried out will not be considered for payment on that day work.
18. The contractor has to deposit 3% of the tendered value of the contract through Bank Guarantee / Demand draft / Fixed deposit for the period of contract towards proper performance of the contract after issue of work order and the same shall be released after one year of successful completion of work and will be treated as guarantee for successful performance of completed works.
19. The contractor has to pay minimum wages as per the rate of Government to their labour force engaged for tendered work.
20. The standard deduction such as Income tax, GST and other fares/ rates etc. imposed by the government time to time shall be deducted from the bill of the contractor.
21. After completion of the work within 2 months, if any defect, or damage or poor workmanship is noticed, the same shall be rectified by the contractor, within 10 days failing which the Security deposit shall be forfeited.

22. The Director, CIARI, Port Blair reserves the right to accept or reject any or all the tenders without assigning any reason thereof and the decision of the Director, CARI, Port Blair shall be final and binding to all concerned parties.
23. The Director, CIARI, Port Blair shall be the sole arbitrator for all disputes between the contractor and Institute. The decision of the Director shall be final and binding to the both the parties. All disputes shall be subject to the jurisdiction at Port Blair.

Asstt. Administrative Officer (Works)

सहायक प्रशासनिक अधिकारी

Asstt. Administrative Officer

केन्द्रीय द्वीपीय कृषि अनुसंधान संस्थान

Central Island Agricultural Research Institute

पोर्ट ब्लेयर / Port Blair-744105

Signature of the Contractor

Name of the firm:

Address of the firm:

Mobile No./Telephone No.:



ICAR -CENTRAL ISLAND AGRICULTURAL RESEARCH INSTITUTE
(Indian Council of Agricultural Research)
Port Blair – 744 105
Fax: 03192-251068 Phone: -250436-250235
E-mail: Sridham.Biswas@icar.gov.in, director.ciari@icar.gov.in



Annexure-I

INSTRUCTIONS FOR ONLINE BID SUBMISSION

1. For Online Bid Submission as per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL:[http://eprocure.gov.in/eprocure /app](http://eprocure.gov.in/eprocure/app)). The bidders are required to submit copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. More information useful for submitting the online bids on the CPP Portal is available / obtained at [URL:http://eprocure.gov.in/eprocure/app](http://eprocure.gov.in/eprocure/app). Manual / offline bids shall not be accepted under any circumstances.

For Registration

2. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL:<http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll". Enrolment on the CPP Portal is free of charge.
 3. While submitting the tender, if any of the prescribed conditions are not fulfilled or are incomplete in any form, the tender is liable to be rejected. If any tenderer stipulate any condition of his own, such conditional tender is liable to be rejected.
 4. All the tender documents & price bid to be uploaded as per this tender are to be digitally signed by the bidder.
1. All the communications with respect to the tender shall be addressed to: The Director, ICAR-CIARI, Garacharma, Port Blair-744105.
 2. The firms are also required to upload copies of the following documents failing which the quotation will not be considered:-

DOCUMENTS TO BE UPLOADED IN COVER-I

(A) TECHNICAL BID

- a. Scanned copy of EMD /its exemption, if any
- b. Scanned copy of Firms registration, Experience certificates of similar nature of work, PAN Card, GSTIN.
- c. Scanned copy of Bank Account Details duly filled in Annexure-III
- d. Tender Acceptance letter (Annexure-IV)
- e. Scanned copy of Annexure-V duly filling column No. 04.
- f. Valid registration with employees provident fund organization under EPF and miscellaneous provision Act,1952.
- g. Annual audited turnover

(B) FINANCIAL BID / BOQ - II

- a. Price Bid as BoQ_XXXX.xls to be filled online and submitted. Please note that the file name should not be changed.

Assistant Administrative Officer (Works)

सहायक प्रशासनिक अधिकारी
Asstt. Administrative Officer
केन्द्रीय द्वीपीय कृषि अनुसंधान संस्थान
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Annexure-II

TERMS AND CONDITIONS

- 1) The bidders may submit duly filled and completed bidding document ONLINE as per instruction contained in Annexure -I. Incomplete bid shall be rejected. The conditions of tender shall be governed by the details contained in complete bid document.
- 2) Bidder shall select the payment option as offline to pay the EMD.
- 3) Price once quoted will be final and no further negotiation/alteration will be made thereafter.
- 4) The rates should be quoted as per the BOQ uploaded on the CPP Portal. The bidders are advised to download this BOQ_XXX.xls as it is and quote their offer / rates in the permitted column and upload the same in the Financial Bid. The Bidder shall not tamper / modify downloaded price bid template in any manner. In case if the same is found to be tampered / modified in any manner, tender will be completely rejected and EMD would be forfeited and tenderer is liable to be banned from doing business with ICAR-CIARI.
- 5) In case, holiday is declared by the Government on the day of opening the bids of the tender or it happened to be non-working day due to Bandh / Strike or any other reasons, the tender will be opened on the next working day at the same time.
- 6) Bid Validity: 90 days.
- 7) The detailed instruction for online submissions of bid(s) through e-procurement module of Central Public Procurement of NIC, the bidder(s) may visit following link: <http://eprocure.gov.in/eprocure/app> page=HelpForContractors & service=page
- 8) The Successful Bidder irrespective of registration status will have to deposit the Performance Security @ 3% (in Rs.) of the contract value in shape of Demand Draft drawn in any Nationalized Bank in favour of "ICAR UNIT-CARI" payable at SBI, Garacharma (Code No.SBIN0009670), Port Blair.
- 9) Dispute resolution: Decision of Director of the Institute shall be final for any aspect of the contract and binding to all parties. Disputes arising, if any on the contract will be settled at his/her level by mutual consultation and in case of failure of settlement dispute shall be referred to the sole arbitrator to be appointed by the Director, ICAR-CIARI, Port Blair. The decision of the sole Arbitrator so appointed shall be final and binding on the parties. Arbitration proceedings shall be governed by the Arbitration & Constitution Act, 1996. The seat of Arbitration will be Port Blair and language will be English. Laws of India in force will be applicable.
- 10) The payment may be released within 30 days from the date of satisfactory completion of work. No advance payment will be made under any circumstances.



Assistant Administrative Officer (Works)

सहायक प्रशासनिक अधिकारी

Asstt. Administrative Officer

केन्द्रीय द्वीपीय कृषि अनुसंधान संस्थान

Central Island Agricultural Research Institute

पोर्ट ब्लेयर/Port Blair-744105

MANDATE FORM FOR BANKING DETAILS

Registered /Postal Address:

1	Permanent Account Number (PAN) No.	
2	Name of Account Holder	
3	Bank details:	
	A Bank Name	
	B Branch Address	
	C Account No.	
	D Type of Account (Current/Savings)	
	E MICR No	
	F IFSC Code	

**Signature of Bidder,
With official seal**

TENDER ACCEPTANCE LETTER
(to be given on Company letter head)

Date:

To,
The Director,
ICAR-CIARI,
Garacharma,
Port Blair-744105

Sub: Acceptance of terms and Conditions of tender.

Tender Reference No:

Name of the tender/work:-

Dear Sir,

1. I/we have downloaded the tender documents for the above mentioned /work from the website (s) namely CPPP & CIARI Website:

as per your advertisement,, given in the above mentioned website(s).

2. I/we hereby certify that I/we have read the entire terms and conditions of the tender documents from Page No. _____ to _____ (including all documents like annexure(s), schedules(s), etc.,) which form part of the contract agreement and I/we shall abide hereby the terms/ conditions/clauses contained therein.

3. The corrigendum(s) issued from time to time by your department / organization too have also been taken into consideration, while submitting this acceptance letter.

4. I/we hereby unconditionally accept the tender conditions of above mentioned tender document (s)/corrigendum(s) in its totality /entirety.

5. I/we do hereby declare that our Firm has not been blacklisted / debarred by any Govt. Department/Public Sector Undertaking.

6. I/we certify that all information furnished by our Firm is true and correct and in case if any information is found to be incorrect / untrue or found violated, then your department/organization shall without giving any notice or reason thereof or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the Bidder, with Official Seal)

TECHNICAL BID

Name of the Firm :
Tender Reference No :
Name of the Tender/work :

Check List

Sl. No	Details	Submitted (Yes/No)	If submitted , mention page no. of pdf file	Remarks
1.	Scanned copy of Earnest Money Deposit (EMD)/its exemption, if any			
2.	Scanned copy of Firms registration, PAN Card, GSTIN.			
3.	Tender Acceptance letter (Annexure-IV)			
4.	Work experience certificates of similar work			
5.	Scanned copy of Income Tax Statement for the last two years.			
6.	Scanned copy of Bank details (Annexure-III).			
7.	Scanned copy of Annexure-V duly filling column No. 04			
8.	Annual Audited Turnover			

**Signature of the Bidder,
with Official Seal**

Bidders guidance for Online Bid Submission

As per the directives of Department of Expenditure, this tender document has been published on the Central Public Procurement Portal (URL: <http://eprocure.gov.in>). The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submit their bids online on the CPP Portal.

More information useful for submitting online bids on the CPP Portal may be obtained at:

<http://eprocure.gov.in/eprocure/app>.

REGISTRATION:

1. Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <http://eprocure.gov.in/eprocure/app>) by clicking on the link "Click here to Enroll" on the CPP Portal is free of charge.
2. As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
3. Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
4. Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g. Sify / TCS / nCode / eMudhra etc.), with their profile.
5. Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
6. Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

SEARCHING FOR TENDER DOCUMENTS

1. There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, organization name, location, date, value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as organization name, form of contract, location, date, other keywords etc. to search for a tender published on the CPP Portal.
2. Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective, "My Tenders" folder. This would enable the CPP Portal to intimate the bidders through SMS / e-mail in case there is any corrigendum issued to the tender document.

3. The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

PREPARATION OF BIDS

1. Bidder should take into account any corrigendum published on the tender document before submitting their bids.
2. Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
3. Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF formats. Bid documents may be scanned with 100 dpi with black and white option.
4. To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g. PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use "My Space" area available to them to upload such documents. These documents may be directly submitted from the "My Space" area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

SUBMISSION OF BIDS

1. Bidder should login to the site well in advance for bid submission so that he / she upload the bid in time i.e. on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
2. The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
3. The Bidder has to select the payment option as "Offline" to pay the EMD as applicable and enter details of the instrument.
4. The Bidder should prepare the EMD as per instructions specified in the tender document. The Original should be posted / couriered/ given in person to the concerned official, latest by the last date of bid submission or as specified in the tender documents. The details of the DD / any other accepted instrument physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time otherwise the uploaded bid will be rejected.
5. A standard BOQ format has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bid in the format provided and no other format is acceptable. The bidders are required to download the BOQ file, open it and complete the white coloured (unprotected cells with their respective financial quotes and other details (such as the name of the bidder) No other details should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the file name. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

6. The server time (which is displayed on the bidder's dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.

7. All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids are maintained using the secured Socket Layer128 bit encryption technology. Data storage encryption of sensitive fields is done.

8. The uploaded tender documents must become readable only after the tender opening by the authorized bid openers.

9. Upon the successful and timely submission of bids *i.e.* after Clicking "Freeze Bid Submission: in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.

10. Kindly add scanned PDF of all relevant documents in a single PDF file of compliance sheet.

ASSISTANCE TO BIDDERS

1. Any queries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority or the relevant contact person indicated in the tender.

2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal Helpdesk. The contact number for the helpdesk is 1204200462

General Instructions to the Bidders

1. The tenders will be received online through portal <http://eprocure.gov.in/eprocure/app>. In the Technical Bids, the bidders are required to upload all the documents in pdf format.

2. Possession of a Valid Class II/III Digital Signature Certificate (DSC) in the form of smart card/e-token in the company's name is a prerequisite for registration and participating in the bid submission activities through <https://eprocure.gov.in/eprocure/app>. Digital Signature Certificates can be obtained from the authorized certifying agencies, details of which are available in the website <https://eprocure.gov.in/eprocure/app> under the link "Information about DSC".

3. Tenderers are advised to follow the instructions provided in the "Instructions to the Tenderer" for the e-submission of the bids online through the Central Public Procurement Portal for e- Procurement at <http://eprocure.gov.in/eprocure/app>

KIND ATTENTION: FOR TAKING ASSISTANCE, IF ANY, VISIT
CPP Portal website: www.eprocure.gov.in

ANNEXURE VII**FINANCIAL BID**

Name of the work:- Construction of cement concrete approach road for KVK,Sippighat.

Size of the unit: - 140m(L) x 3m(W)

S. No.	Name of the work	Quantity/ Unit	Unit Rate	Amount
1.	Cleaning the existing bituminous road surface with broom to remove the dust, pebbles, etc from the road surface for prepairing the surface neatly for making cement concrete road including disposal of rubbish, lead upto 50 m (140 m approx)	1.00 Job		
2.	Centering and shuttering including strutting, propping etc. and removal of form work for all heights :			
	Edges of slabs and breaks in floors and walls			
	Under 20 cm wide	286 metre		
3.	Providing and fixing of thermacol stripes of required thickness along the width of the road and at every 2 m interval along the length in a rectangular framework before concreting the road surface			
	100 mm depth and 4 mm thick	347 metre		
4.	Providing and laying C.C. pavement of mix M-25 with ready mixed concrete from batching plant. The ready mixed concrete shall be laid and finished with screed board vibrator , vacuum dewatering process and finally finished by floating, brooming with wire brush etc. complete as per specifications and directions of Engineer-incharge. (The panel shuttering work shall be paid for separately). (Note:- Cement content considered in this item is @ 330 kg/cum. Excess/less cement used as per design mix is payable/ recoverable separately).	44.80 Cum		
Total				